



2018-2019

ANNUAL REPORT TO PARLIAMENT
Administration of the *Access to Information Act*

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INTRODUCTION

The Access to Information Act (Revised Statutes of Canada, Chapter A-1, 1985) came into force on July 1, 1983. It extends the present laws of Canada to provide access to information under the control of the Government of Canada.

In accordance with the principles that government information should be available to the public, the right to access is balanced against the legitimate need to protect sensitive information and permit effective functioning of government. Necessary exceptions should be limited and specific.

This annual report is tabled in Parliament in accordance with section 72 of the *Access to Information Act* and describes how Western Economic Diversification Canada administered its responsibilities for the reporting period. It will be published on the department's public website (www.wd-deo.gc.ca) once it has been tabled.

WD is committed to both the spirit and intent of the *Access to Information Act*, which is based on the principles of open government, to ensure transparency and accountability.

ADMINISTRATION OF THE ACT

DEPARTMENTAL MANDATE

Western Economic Diversification Canada (WD) was established in 1987 to promote the development and diversification of the economy of Western Canada and to advance the interests of the West in national economic policy, program and project development and implementation. The Minister of Innovation, Science and Economic Development is responsible for this organization.

The Department operates under the provision of the *Western Economic Diversification Act*, which came into force on June 28, 1988. WD's mandate allows the department to deliver a wide range of initiatives across the West and make strategic investments to build on regional competitive advantages. Its western base enables the department to foster strong partnerships with business and community organizations, research and academic institutions, Indigenous peoples, and provincial and municipal governments. These connections help WD reflect western perspectives in national decision-making.

DEPARTMENTAL STRUCTURE

WD employs 353 individuals across Western Canada and in Ottawa, including economists, commerce officers and policy analysts. Specialists in such areas as communications, corporate administration, financial management, human resources, information management and information technology, and procurement provide the policy and programs analysts with support.

WD is headquartered in Edmonton, Alberta, and organized into four regional units (British Columbia, Alberta, Saskatchewan and Manitoba), with offices located in Vancouver, Edmonton, Calgary, Saskatoon, Winnipeg, and an office in Ottawa.

ACCESS TO INFORMATION AND PRIVACY (ATIP)

The Human Resources and Corporate Services unit (HRCS) is responsible for a broad range of services, including Access to Information and Privacy, administered by the unit's ATIP Centre of Expertise. HRCS is part of the Finance and Corporate Management Directorate located in Edmonton, Alberta.

The ATIP Coordinator, who is supported by the Deputy ATIP Coordinator and a Corporate Services Advisor, oversees WD's ATIP Centre of Expertise. The Coordinators fulfill their responsibilities in addition to numerous other functions within the department. The Corporate Services Advisor processes all access and privacy requests. Approximately 1.1 FTEs were dedicated to access to information activities in 2018-2019.

The ATIP Centre of Expertise is responsible for the implementation and management of the Access to Information and Privacy programs and services for WD. Specifically, the ATIP Centre of Expertise:

- makes decisions on the disposition of access and privacy requests, and responds to all requests submitted under the *Access to Information Act* and the *Privacy Act*;
- conducts consultations with other federal government departments, other levels of government and third parties with respect to access to information and privacy issues, if required;
- promotes awareness of the legislation to ensure departmental responsiveness to statutory obligations;
- monitors and advises on departmental compliance with the Acts, regulations, procedures and policies; and
- acts on behalf of the Department when dealing with the Treasury Board Secretariat, the Information Commissioner, the Privacy Commissioner, and other government departments and agencies.

Other access to information-related activities undertaken by the ATIP Centre of Expertise in 2018-2019, include:

ACTIVITY	*TOTAL
Preparing parliamentary responses	11
Review of parliamentary questions and responses	55
Reviewing lists of briefing materials prepared for the Minister (proactive publishing)	15
OTHER ACTIVITIES	
Update the ATIP intranet site	√
Preparing annual statistical reports and Annual Reports to Parliament	√
Input to RPP and DPR (ATIP User Fees)	√
Managing 2018 Info Source updates and web postings	√
Preparing summaries of closed access to information requests	√
Participating in Information Management initiatives and providing ATIP guidance	√
Review and update ATIA business practices, procedures and policy development	√
Regular review and destruction of ATIA files in accordance with retention schedules	√
Coordination of proactive publishing requirements for the Minister in cooperation with Innovation, Science and Economic Development Canada	√
Assist with planning of new departmental proactive publishing requirements for the Deputy Minister	√

*questions/reviews/emails/reports etc.

The ATIP Centre of Expertise monitors the processing of all access requests. The ATIP Coordinator and the department's Executive Committee, ATIP Liaison Officers and Communications officials receive reports pertaining to the status of all active formal access requests.

In addition, procedures are in place with Innovation, Science and Economic Development Canada's Information and Privacy Rights Administration unit to advise the Minister weekly on the status of all active formal and informal access requests, as well as the disclosure of potentially sensitive requests for information if appropriate.

DELEGATION OF AUTHORITY

The current delegation order was issued June 2016 in accordance with section 73 of the *Access to Information Act*. The Minister of Innovation, Science and Economic Development delegated full powers, authorities and responsibilities to the Executive Director, Finance and Corporate Management (ATIP Coordinator) and Manager, Corporate Administration (Deputy ATIP Coordinator). The delegation also extends limited authority to the ATIP Officer (Annex B).

The ATIP Centre of Expertise is accountable for the development, coordination and implementation of policies, guidelines, systems and procedures to manage the department's compliance with the Acts. Compliance is also facilitated by an ATIP Liaison Officer, in each regional office and corporate business unit, who report to an Assistant Deputy Minister, Executive Director, or Director, to liaise with the ATIP Centre of Expertise concerning enquiries.

Each of these offices is responsible for searching and retrieving records responsive to access requests received under the *Access to Information Act* and *Privacy Act*. The ATIP Centre of Expertise, however, is legally responsible for implementing and managing the ATIP program and services for WD, including all decisions on the disclosure or non-disclosure of information pursuant to the legislation.

DEPARTMENTAL POLICIES, PROCEDURES AND BUSINESS PROCESSES

To improve the administration of the ATIP program within the department, and to ensure that Treasury Board Secretariat ATIP-related policies and directives are respected and implemented, the ATIP Centre of Expertise regularly reviews and updates its various internal guidelines, procedures and business practices. Updates reflect new advice and guidance from TBS or as a result of issues raised by the Office of the Information Commissioner or other agents of Parliament. The department publishes summaries of its closed access to information requests on the [Open Information Portal](#).

TRAINING AND AWARENESS

WD's ATIP Centre of Expertise provided ATIP training in WD's BC Regional office to 12 participants in August 2018. As well, ATIP training was provided to the Saskatchewan Regional office and the DMO in the same month.

TRENDS AND STATISTICS

HIGHLIGHTS, CHALLENGES AND TRENDS

The following chart outlines the trends related to Western Economic Diversification Canada's access to information caseload over the past 5 years.

		2014-15	2015-16	2016-17	2017-18	2018-19
Access to Information Caseload Overview 5 Year Comparison	Access					
	Received	13	2	17	9	15
	Closed	14	3	13	13	10
	Pages Processed	1113	336	1730	2167	1058
	Pages Disclosed	964	335	1682	1192	693
	Access Informal					
	Received	15	7	9	26	7
	Closed	15	7	9	26	7
	Pages Disclosed	1217	579	2165	2057	775
	Access Consultations					
	Received	6	23	30	76	45
	Closed	6	23	30	75	41
	Pages Processed	163	194	1411	800	804
	Pages Disclosed	88	194	1411	743	714
	TOTALS – All Types of Requests					
	Received	34	32	56	111	67
	Closed	35	33	52	114	58
	Pages Processed	1276	530	3141	2967	1862
	Pages Disclosed	2269	1108	5258	3992	2182

- Eighty percent of the consultations received were from three government departments. The Privy Council Office accounted for twenty percent, the Treasury Board Secretariat accounted for twenty-two percent and Innovation, Science and Economic Development Canada accounted for the largest portion at thirty-eight percent.
- Six consultations received from the Privy Council Office were to review records from the 1970s where no access to information requests were made. The records consulted were for PCO archival reviews.
- The topics of the requests and consultations varied but there continues to be significant interest in information related to the Port of Churchill and passenger bus service in western Canada.

The following overview provides an interpretation and analysis of the statistical details found in the department's 2018-19 statistical report (Annex A – Statistical Report).

REQUESTS RECEIVED PURSUANT TO THE *ACCESS TO INFORMATION ACT*

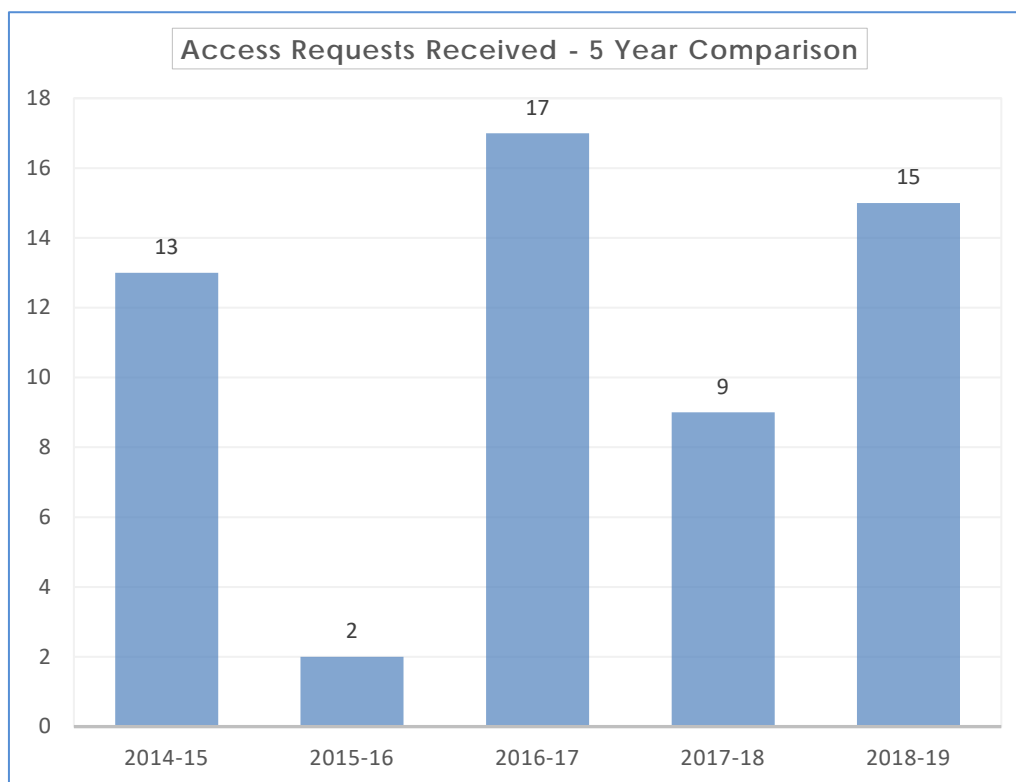
A. FORMAL REQUESTS

The department received fifteen requests for information pursuant to the *Access to Information Act* during the reporting period. This represents a sixty-six percent increase from fiscal year 2017-2018. There were no requests carried forward from 2017-2018.

Ten requests were completed during the reporting period. Of these, one request was abandoned.

While the number of requests increased from the previous reporting period, the volume of records decreased in terms of pages processed and disclosed. The complexity, sensitivities, and research required, continues to increase.

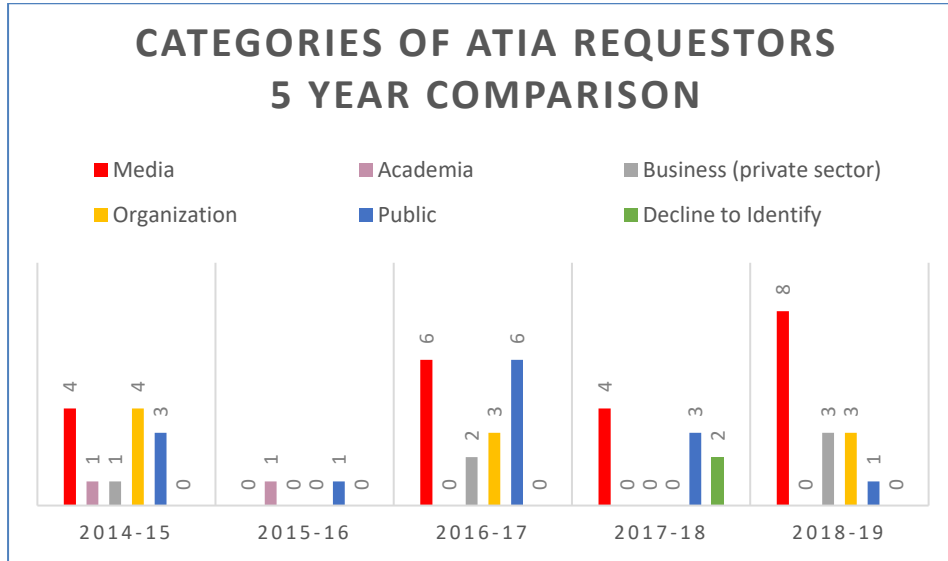
The accompanying chart shows the comparison of the number of formal requests received by the department over the past five years.



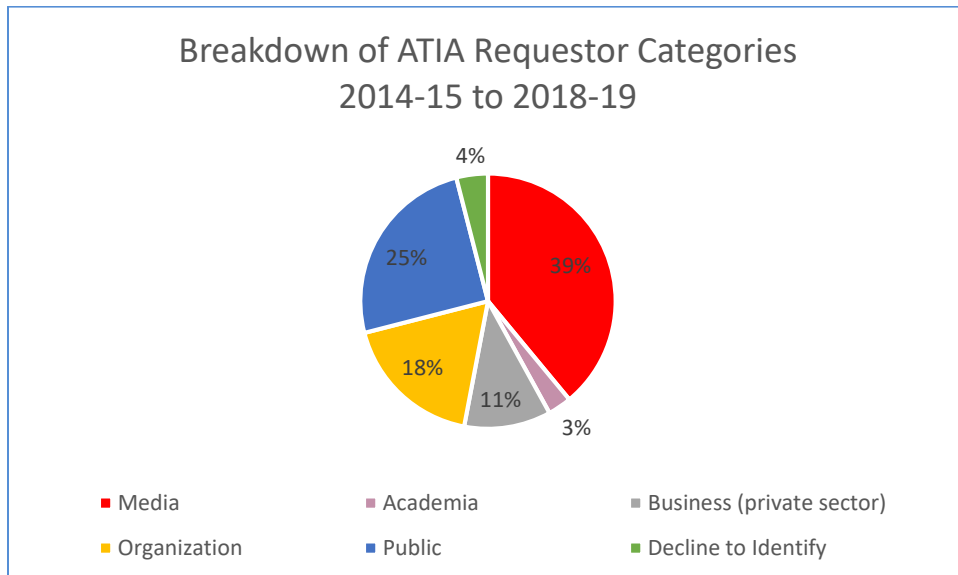
The category of requestors for 2018-2019 is broken down as follows:

- Eight (53.3 percent) from the media
- Three (20 percent) from business
- Three (20 percent) from organizations
- One (6.7 percent) from the public

The accompanying chart shows a five-year comparison of sources of access requests to WD.



The accompanying chart represents the overall percentage of requestors by category.

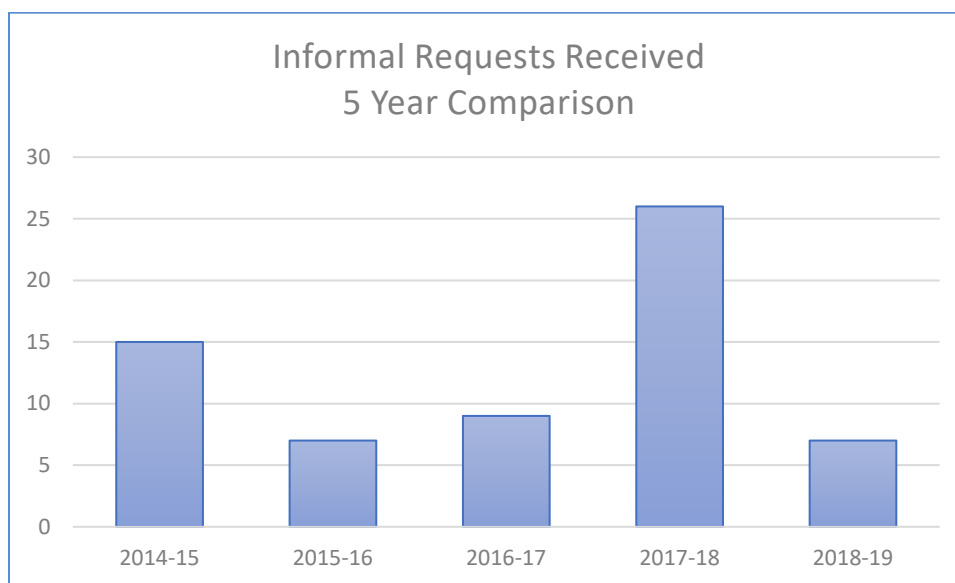


B. INFORMAL REQUESTS

As a result of summaries of closed access requests, which are published on the Open Government portal, WD processed seven requests for copies of previously disclosed information. This represents a decrease of seventy-three percent from 2017-18.

No application fees or response timelines apply to these informal requests; however, WD responded to all requests (100 percent) in less than thirty days.

The accompanying chart reflects a five-year comparison in the number of informal request received.



DISPOSITION AND COMPLETION TIME OF REQUESTS

Thirty percent of requests completed by WD were done so in thirty days or less, including one, which was abandoned. Due to extensive consultations with third parties and other government departments on the remaining 70 percent of the requests, completion times extended beyond the original 30-day timeline.

The disposition and completion times of the requests completed in 2018-2019 are broken down as follows:

Disposition of Completed Requests	1-15 days	16-30 days	31-60 days	61-120 days	121-180 days	TOTAL
Disclosed in part	0	0	1	4	0	5
All disclosed	1	1	1	0	0	3
All exempted	0	0	1	0	0	1
Request abandoned	1	0	0	0	0	1
TOTAL	2	1	3	4	0	10

EXTENSIONS OF TIME LIMITS

Section 9 of the Act provides for the extension of the statutory time limits if the request is for a large volume of records or necessitates a search through a large volume of records and meeting the original time limit would unreasonably interfere with the operations of the department or, if consultations are necessary.

In 2018-2019, WD required:

- four (4) extensions due to the volume of records requested, and
- four (4) extensions to complete necessary consultations with other government departments or third parties.

Due to the nature of the records requested, consultations were required. In total, ten consultations were required. Five were undertaken with third parties. Three were undertaken with other government departments. One consultation was undertaken with another government and another with a municipality. The maximum extension taken for third party consultations was 60 days.

EXEMPTIONS AND EXCLUSIONS INVOKED

WD invoked exemptions in accordance with sections 13 through 22 of the Act as outlined in Annex A. Several exempting provisions can be applied to withhold information in response to one request; these are reported separately in the statistical report. However, the same exemption invoked more than once in the same request is captured only once in the statistical report.

While the statistics make evident that the department invoked a broad range of exemptions during this reporting period, subsection 20(1) pertaining to third party information was the most utilized exemption, having been applied to eleven requests. This reflects the nature of the information held by the department related to the recipients of its funding programs. Also utilized in a large percentage of the requests were subsection 19(1) which was applied to four requests and subsection 21(1) which was applied to seven requests.

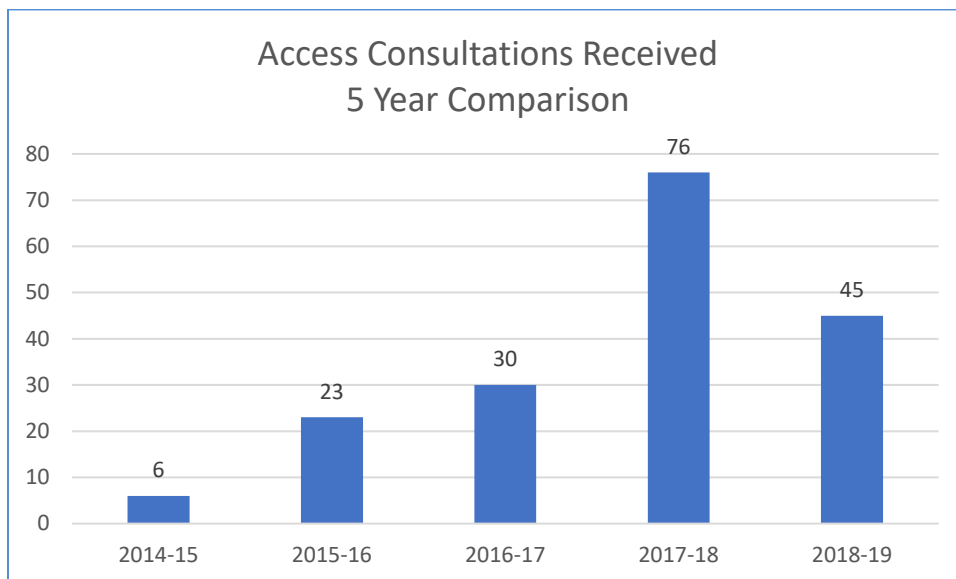
The Act does not apply to certain materials such as published material or material available for purchase by the public pursuant to Section 68 or confidences of the Queen's Privy Council pursuant to Section 69. WD invoked section 68 for two requests during the period of this report.

OTHER GOVERNMENT DEPARTMENT CONSULTATIONS

In 2018-19, WD received 45 consultations from other federal departments. This represents a forty percent decrease from 2017-18. One consultation was carried over from the previous fiscal year. In total, 41 consultation requests were completed during the reporting period, and five were carried forward to 2019-20.

- WD recommended full disclosure of information pertaining to our department on twenty-nine (71 percent) of the consultation requests.
- WD recommended partial disclosure of information pertaining to our department on ten (24 percent) of the consultation requests.
- WD recommended all records pertaining to our department be exempted on two (5 percent) of the consultation requests.
- In total, WD reviewed 804 pages. This represents a one percent increase over 2017-2018.
- WD responded to 34 of the consultation requests (83 percent) within 15 days or less.

The accompanying chart shows the comparison of number of consultation requests received by WD over the past five years.



COMPLAINTS, AUDITS AND INVESTIGATIONS

WD carried forward one complaint from 2017-18.

The complaint carried forward from 2017-18 is ongoing and follows up on an earlier complaint that was closed. The complainant is challenging the validity of exemptions, applied to additional third party records, which were provided to satisfy the original complaint.

There were no audits undertaken or concluded during the reporting period. Further, there were no appeals or applications submitted to the Federal Court.

FEES COLLECTED

WD collected \$50 in Access to Information application fees during this reporting period.

OPERATIONAL COSTS ASSOCIATED WITH ADMINISTERING THE ACT

WD's costs for administering the *Access to Information Act* in the ATIP Centre of Expertise include a portion of the ATIP Coordinator's and Deputy ATIP Coordinator's salaries, and one hundred percent of the Corporate Service Advisor's salary (a total of 1.10 FTEs/year). Other costs pertaining to goods and services, including the costs of an ATIP case management system licensing and maintenance, have been included in the total cost reported of \$99,051.

Annex A – Statistical Report

Statistical Report on the *Access to Information Act*

Name of institution: Western Economic Diversification Canada

Reporting period: 2018-04-01 to 2019-03-31

Part 1: Requests Under the *Access to Information Act*

1.1 Number of requests

	Number of Requests
Received during reporting period	15
Outstanding from previous reporting period	0
Total	15
Closed during reporting period	10
Carried over to next reporting period	5

1.2 Sources of requests

Source	Number of Requests
Media	8
Academia	0
Business (private sector)	3
Organization	3
Public	1
Decline to Identify	0
Total	15

1.3 Informal requests

Completion Time							Total
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	Than 365 Days	
6	1	0	0	0	0	0	7

Part 2: Requests Closed During the Reporting Period

2.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	Than 365 Days	
All disclosed	1	1	1	0	0	0	0	3
Disclosed in part	0	0	1	4	0	0	0	5
All exempted	0	0	1	0	0	0	0	1
All excluded	0	0	0	0	0	0	0	0
No records exist	0	0	0	0	0	0	0	0
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	1	0	0	0	0	0	0	1
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	2	1	3	4	0	0	0	10

2.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	0	18(a)	0	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	0	20.2	0
13(1)(c)	1	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	0	16(2)(c)	0	18(d)	0	21(1)(a)	3
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	2
14	1	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	2
14(a)	1	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	0
14(b)	1	16.1(1)(c)	0	18.1(1)(d)	0	22	1
15(1)	0	16.1(1)(d)	0	19(1)	4	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	0	23	0
15(1) - Def.*	0	16.3	0	20(1)(b)	4	24(1)	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	26	0
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	4		
16(1)(a)(ii)	0	16.5	0	20(1)(d)	3		
16(1)(a)(iii)	0	17	0				
16(1)(b)	0						
16(1)(c)	0						
16(1)(d)	0						

*I.A.: International Affairs Def.: Defence of Canada S.A.: Subversive Activities

2.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	2	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

2.4 Format of information released

Disposition	Paper	Electronic	Other Formats
All disclosed	0	3	0
Disclosed in part	0	5	0
Total	0	8	0

2.5 Complexity

2.5.1 Relevant pages processed and disclosed

Disposition of Requests	Number of Pages Processed	Number of Pages Disclosed	Number of Requests
All disclosed	65	65	3
Disclosed in part	984	628	5
All exempted	9	0	1
All excluded	0	0	0
Request abandoned	0	0	1
Neither confirmed nor denied	0	0	0

2.5.2 Relevant pages processed and disclosed by size of requests

Disposition	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	3	65	0	0	0	0	0	0	0	0
Disclosed in part	2	60	3	568	0	0	0	0	0	0
All exempted	1	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	1	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	7	125	3	568	0	0	0	0	0	0

3

2.5.3 Other complexities

Disposition	Consultation Required	Assessment of Fees	Legal Advice Sought	Other	Total
All disclosed	2	0	0	0	2
Disclosed in part	4	0	0	1	5
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	6	0	0	1	7

2.6 Deemed refusals

2.6.1 Reasons for not meeting statutory deadline

Number of Requests Closed Past the Statutory Deadline	Principal Reason			
	Workload	External Consultation	Internal Consultation	Other
2	0	2	0	0

2.6.2 Number of days past deadline

Number of Days Past Deadline	Number of Requests Past Deadline Where No Extension Was Taken	Number of Requests Past Deadline Where An Extension Was Taken	Total
1 to 15 days	0	2	2
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	2	2

2.7 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Part 3: Extensions

3.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	1
Disclosed in part	0	0	3	3
All exempted	0	0	1	0
All excluded	0	0	0	0
No records exist	0	0	0	0
Request abandoned	0	0	0	0
Total	0	0	4	4

3.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	0	0	2	1
31 to 60 days	0	0	2	3
61 to 120 days	0	0	0	0
121 to 180 days	0	0	0	0
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
Total	0	0	4	4

Part 4: Fees

Fee Type	Fee Collected		Fee Waived or Refunded	
	Number of Requests	Amount	Number of Requests	Amount
Application	15	\$50	1	\$5
Search	0	\$0	0	\$0
Production	0	\$0	0	\$0
Programming	0	\$0	0	\$0
Preparation	0	\$0	0	\$0
Alternative format	0	\$0	0	\$0
Reproduction	0	\$0	0	\$0
Total	15	\$50	1	\$5

Part 5: Consultations Received From Other Institutions and Organizations

5.1 Consultations received from other Government of Canada institutions and organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during reporting period	45	850	0	0
Outstanding from the previous reporting period	1	9	0	0
Total	46	859	0	0
Closed during the reporting period	41	804	0	0
Pending at the end of the reporting period	5	55	0	0

5.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	25	3	1	0	0	0	0	29
Disclose in part	7	1	2	0	0	0	0	10
Exempt entirely	2	0	0	0	0	0	0	2
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	34	4	3	0	0	0	0	41

5.3 Recommendations and completion time for consultations received from other organizations

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Part 6: Completion Time of Consultations on Cabinet Confidences

6.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

6.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Part 7: Complaints and Investigations

Section 32	Section 35	Section 37	Total
0	0	0	0

Part 8: Court Action

Section 41	Section 42	Section 44	Total
0	0	0	0

Part 9: Resources Related to the Access to Information Act

9.1 Costs

Expenditures		Amount
Salaries		\$91,746
Overtime		\$864
Goods and Services		\$6,441
• Professional services contracts	\$0	
• Other	\$6,441	
Total		\$99,051

9.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	1.10
Part-time and casual employees	0.00
Regional staff	0.00
Consultants and agency personnel	0.00
Students	0.00
Total	1.10

Annex B – Delegation Order



Western Economic
Diversification Canada

Diversification de l'économie
de l'Ouest Canada

ACCESS TO INFORMATION ACT AND PRIVACY ACT DELEGATION ORDER

ARRÊTÉ DE DÉLÉGATION EN VERTU DE LA LOI SUR L'ACCÈS À L'INFORMATION ET DE LA LOI SUR LA PROTECTION DES RENSEIGNEMENTS PERSONNELS

The Minister of Innovation, Science and Economic Development, pursuant to sections 73 of the *Access to Information Act* and *Privacy Act*, hereby designate the persons holding the positions set out in the schedules attached hereto, or the persons occupying on an acting basis those positions, to exercise the powers, duties and functions of the Minister as the head of Western Economic Diversification Canada, under the provisions of the Acts and related regulations set out in the schedule opposite each position. This designation replaces all previous delegation orders.

En vertu de l'article 73 de la *Loi sur l'accès à l'information* et de l'article 73 de la *Loi sur la protection des renseignements personnels*, le ministre de l'Innovation, des Sciences et du Développement économique, délègue aux titulaires des postes mentionnés à l'annexe ci-après, ainsi qu'aux personnes occupant à titre intérimaire lesdits postes, les attributions dont il est, en qualité de responsable de la Diversification de l'économie de l'Ouest canadien, investi par les dispositions de la Loi ou de son règlement mentionnées en regard de chaque poste. Le présent document remplace et annule tout arrêté antérieur.

SCHEDULE / ANNEXE

<u>Position / Poste</u>	<i>Access to Information Act and Regulations / Loi sur l'accès à l'information et règlements</i>	<i>Privacy Act and Regulations / Loi sur la protection des renseignements personnels et règlements</i>
Executive Director, Finance and Corporate Management / Directeur exécutif, Finances et Gestion ministérielle	Full authority / Autorité absolue	Full authority / Autorité absolue
Manager, Corporate Administration / Gestionnaire, Administration intégrée	Full authority / Autorité absolue	Full authority / Autorité absolue
ATIP Officer / Agente de l'AIPRP	Section / Disposition : 7(a); 8(1); 9; 27(1) and (4); 28(1)(b), (2), (4); 33; and/et 6(1) of Regulations / du règlements	Section / Disposition : 14(a)

Dated, at the City of Ottawa this 10 day of June, 2016

Signé à Ottawa, le 10 jour de juin 2016

THE HONOURABLE NAVDEEP BAINS
MINISTER OF INNOVATION, SCIENCE AND ECONOMIC DEVELOPMENT

L'HONORABLE NAVDEEP BAINS
MINISTRE DE L'INNOVATION, DES SCIENCES ET DU DÉVELOPPEMENT ÉCONOMIQUE