



### Audit of Departmental Performance Measurement Management Response and Action Plan February 20, 2011

Recommendation	Action Plan	Responsibility	Expected Completion Date
<p>The department should document reasons for significant variances and develop action plans in response to those significant variances.</p>	<p>Within the broader context of revisions to the WD Program Activity Architecture and Performance Measurement Framework, and the increased departmental use of variance analysis in performance reporting and management, the department will undertake the following:</p> <ol style="list-style-type: none"> <li>1. Analysis of 2011-12 PMF variances (actual results vs. targets) will be completed as part of MAF Round X. In addition, a quarterly variance analysis will be prepared throughout 2012-13, identifying corrective action, where appropriate.</li> <li>2. New PAA performance indicators will be developed for implementation in 2013-14 and training on their use will be offered to each Region, complemented by a new Performance Measurement guidebook.</li> <li>3. Evidence-based target-setting will continue for fiscal year 2013-14, based upon project data entered into Gateway and Common Goals (Network Partners).</li> </ol>	<p>Director, Performance Measurement, PSD</p> <p>Director, Performance Measurement, PSD</p> <p>Director, Performance Measurement, PSD / Regional Directors General and Directors of Policy</p>	<p>April 30, 2013</p> <p>March 31, 2013</p> <p>November 1, 2012</p>



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<p>The department needs to enforce the final client reporting date to improve the timeliness and accuracy of departmental performance reporting.</p>	<ol style="list-style-type: none"><li data-bbox="822 334 1432 548">1. Using the Bring Forward feature of Gateway, and reports within the WD Reporting Centre, the timeliness and accuracy of final client reporting will be monitored by the regions on a quarterly basis during 2012-13.</li><li data-bbox="822 578 1400 721">2. A review of business process will be completed to ensure that Final Client Reports are posted as drafts within Gateway on a timely basis.</li></ol>	<p data-bbox="1499 342 1972 488">Director, Performance Measurement, PSD / Regional Directors General and Directors of Policy</p> <p data-bbox="1499 561 1972 708">Director, Performance Measurement, PSD / Regional Directors General and Directors of Policy</p>	<p data-bbox="2016 342 2220 378">April 30, 2013</p> <p data-bbox="2016 561 2206 597">June 1, 2012</p>